



**APRIL 7 – 11, 2014
FUSIONPOLIS, SINGAPORE
HOTEL BOOKING FORM**

For Further Information, Please Contact:

Ms Lim Chee Yi
Burnaby Solutions Pte Ltd
7030 Ang Mo Kio Avenue 5
Northstar @ AMK
Unit 08-24
Singapore 569880
Tel: 65- 68481345
Fax:65- 66848417
Email: limcheeyi@burnaby-solutions.com

PARTICIPATING HOTELS

Hotels	Booking Period	Cost Per Room Per Night (SGD)		Cost Per Meal Per Person (SGD)	WIFI Access for Single User
		Single Room	Twin Room	Breakfast	
4 Star					
Park Avenue Rochester (Single/Double Rm Only)	-	270.00++	270.00++	Inclusive	√
Bay Hotel	before March 10	200.00++	220.00++	Inclusive + daily minibar replenishment	√
	after March 11	230.00++	250.00		
3 Star					
Aqueen Hotel Lavender	-	145.00++	145.00++	Inclusive	√

NOTE

- Daily 1 way morning coach transfer (Hotel/Fusionopolis Singapore) will be provided during the event period. (April 7-11,2014) **with exception of Park Avenue Rochester Hotel which is walking distance to Fusionopolis Singapore.**
- All rates are subjected to 10% service charge and 7% goods and service tax.

TERMS & CONDITIONS

- Hotel reservations and arrangements are the sole responsibility of delegates / exhibitors / visitors.
- Room reservations are confirmed with a ONE room night non-refundable deposit make payable to Burnaby Solutions Pte Ltd followed by balance payment on and before March 14, 2014
- In the event that your travel dates change after submitting this form, please notify Burnaby Solutions immediately.
- Rates are valid only from April 6-11,2014

CANCELLATION /NO SHOW POLICY

- A cancellation charge equivalent to one night room charge is levied in the event of cancellation for each confirmed reservation.
- Any cancellation made on/after March 14 and early departure or no show is subject to FULL CANCELLATION CHARGE based on FULL LENGTH OF STAY as per original room reservation request.
- All refunds, if any, must be claimed or settled within 7 working days after event closed.



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COMPLETE DETAILS IN FULL		
Name of Guest:		
Organisation:		
Address:		
Tel. No:	Fax No.:	Email:
Hotel:	_____ (1 st Choice)	_____ (2 nd Choice)
Arrival Date:	Flight No:	Arrival Time:
Departure Date:	Flight No:	Departure Time:
Number of Rooms :		
Room Type:	<input type="checkbox"/> Single	<input type="checkbox"/> Double <input type="checkbox"/> Twin
PAYMENT & CREDIT CARD DETAILS <i>(Note: payment by telegraphic transfer or credit card is subject to 3% admin fee)</i>		
<input type="checkbox"/> AMEX	<input type="checkbox"/> MASTER	<input type="checkbox"/> VISA
Card No.:	Expiry Date:	(dd-mm-yy)
Cardholder's Name:	CVV Code:	
Amount: S\$		
Signature:		

For Payment By Telegraphic Transfer, Please Quote The Following Bank Account:	
Bank Account No:	003-916187-5
Swift Code:	DBSSSGSG, DBS Bank Ltd
Address:	12 Marina Boulevard DBS Asia Central, Marina By Financial Centre Tower 3 Singapore 018982
Attention:	Burnaby Solutions Pte Ltd